

Maryland HSA Key Dates for 2018-2019

Item	January 2019	May 2019	Summer 2019
Certification Window for 2018 – 2019 testing:	November 15 - December 7, 2018		
Unique Accommodation Requests due by:	November 9, 2018	March 8, 2019	June 7, 2019
Pre-ID File Window (Orders Pre-printed Student ID labels for PBT)	October 31–November 14, 2018	February 19–March 8, 2019	June 12–21, 2019
Second Pre-ID Window	December 12–19, 2018	April 8–12, 2019	July 5–11, 2019
Window to Create and Schedule Test Sessions	January 2–February 1, 2019	April 29–June 7, 2019	July 15–August 2, 2019
Manuals Posted on HSA Portal	October 12, 2018	March 8, 2019	June 10, 2019
Additional Test Taker Accommodations Window for the HSA Portal [‡]	November 15, 2018–February 1, 2019	March 11–June 7, 2019	June 20–August 2, 2019
Additional Paper Materials Ordering Window	December 17, 2018–January 14, 2019	April 29–May 22, 2019	July 11–July 29, 2019
Manuals Shipment Arrives in Schools and LEAs	December 10, 2018	April 8, 2019	July 9, 2019
Secure Materials Shipments Delivered to Schools	December 17, 2018	April 29, 2019	July 9, 2019
Practice Test Window	October 15, 2018–August 2, 2019		
HSA Online Testing Window	January 7–February 1, 2019 <i>excluding January 21</i>	May 7–June 7, 2019	July 22–August 2, 2019
HSA Paper Testing Window	January 7–25, 2019	May 7–May 31, 2019	July 22–August 2, 2019
UPS Pickup Scheduling Window (For paper test materials)	January 14–25, 2019	May 22–June 5, 2019	July 29–August 6, 2019
UPS Pickup Scheduling Window (Late pickup)	January 28–31, 2019	June 6–11, 2019	August 7–8, 2019
Last Day to Finalize Student Online Test Invalidation	February 1, 2019	June 10, 2019	August 2, 2019
Last Day for Tactile Graphics Pickup	February 8, 2019	June 14, 2019	August 9, 2019
Participation File to MSDE	February 25, 2019	July 1, 2019	August 26, 2019
Participation File to LEA for Correction	February 26–March 11, 2019	July 2–18, 2019	August 27–September 11, 2019
Participation File with Corrections Returned to Vendor	March 13, 2019	July 22, 2019	September 13, 2019
Post Student Level Data File to sFTP site	April 1, 2019	August 5, 2019	September 30, 2019
Student Reports and Labels Arrive in Schools and LEAs	April 12, 2019	Government – August 16, 2019 MISA - TBD	October 11, 2019

[‡]LACs and STCs may upload accommodations between the hours of 3:00 pm EST to 5:30 am EST (outside of testing window dates). During the testing window, i.e. during the hours of 5:30 am EST to 3:00 pm EST, accommodations can be edited manually.